

NORTH CAROLINA
DISTRICT 13B

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DIVISION

20-R- *0465*

**ADMINISTRATIVE ORDER
COVID-19 EMERGENCY HEALTH CRISIS
FACILITY MAXIMUM CAPACITY, CLEANING
PROTOCOL AND FACEMASK REQUIREMENTS**

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NOW COMES the undersigned Senior Resident Superior Court Judge and enters this Administrative Order concerning Court operations.

IT APPEARING TO THE COURT that the Chief Justice has declared that catastrophic conditions exist in all North Carolina counties. Although the Superior Court will remain open for business, the normal operation of the court will change to contain Emergency Directives to reduce the spread of infection.

This Administrative Order is in addition to all previous Orders.

WHEREAS, on May 21, 2020, the Chief Justice of the North Carolina Supreme Court issued updated Emergency Directives, and specifically entered Emergency Directive 11 and 12 regarding duties of the Senior Resident Superior Court Judge;

WHEREAS, Emergency Directive 11 appoints each Senior Resident Superior Court Judge as the designated COVID-19 Coordinator. Emergency Directive 12 directs each Senior Resident Superior Court Judge to undertake certain protective activities including courtroom spacing, maximum allowable occupancy, and posting of such information;

WHEREAS, Emergency Directive 12 requires at the minimum, the Senior Resident Superior Court Judge to ensure that hand sanitizer is available at the entry and exit of each facility and preferably, at all high touch areas of the facility including doorways, service counters, stairwells, and elevators;

WHEREAS, Emergency Directive 12 also requires the Senior Resident Superior Court Judge to ensure that all areas accessed by the public are cleaned daily, with high touch areas cleaned periodically throughout the day;

WHEREAS, several meetings have already taken place with courthouse personnel, sheriff's office personnel, county administration, health officials and judicial staff regarding preparation and planning to best ensure the health and safety of the employees and general public utilizing the courthouse;

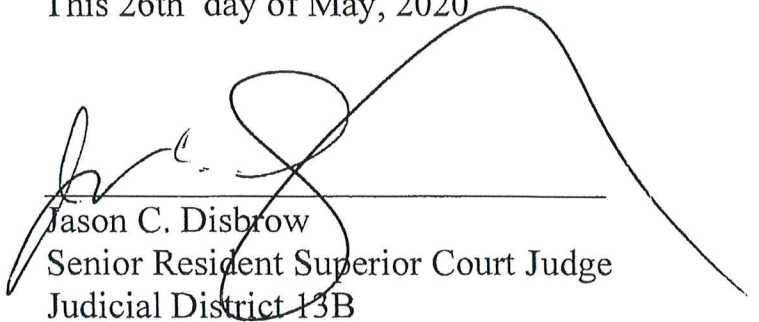
WHEREAS, in order to implement the requirements of Emergency Directives 11 and 12, the Court hereby enters the following Administrative Order:

1. That the terms and requirements of Emergency Directive 11 and Emergency Directive 12 are hereby incorporated into this Order as if fully set out herein.
2. That the Brunswick County Manager shall ensure that hand sanitizer is, at a minimum, available at the entry and exit of the Brunswick County Courthouse and preferably, at all high touch areas of the facility including courtrooms, service counters, and other high traffic areas.
3. That the Brunswick County Manager shall ensure that facemasks or face coverings are available for all individuals upon entry into the courthouse.
4. That ALL individuals shall be required to wear a facemask or face covering upon entering the Brunswick County Courthouse. This facemask or face covering shall be worn at all times in all areas readily accessible by the public unless expressly directed otherwise by the judge presiding in their respective courtroom.
5. That the Brunswick County Manager shall ensure that all areas accessed by the public are cleaned daily, with high touch areas cleaned periodically throughout the day, as defined in Emergency Directive 12.
6. To ensure proper social distance measures in each courtroom, the Brunswick County Manager shall ensure that a certain number of seats be taped off in each courtroom to establish maximum occupancy for public seating and a sign be placed on each door entering the courtroom stating the maximum occupancy.
7. The following is the maximum occupancy for public seating in each courtroom:

Courtroom 1 - 10
Courtroom 2 - 34
Courtroom 3 - 16
Courtroom 4 - 16
Courtroom 5 - 16
Courtroom 6 - 16

8. That all courtrooms SHALL be closed each day from 12:00 P.M. until 2:00 P.M. The Brunswick County Manager shall ensure that all courtrooms be thoroughly cleaned and sanitized during this same timeframe.
9. That this Administrative Order shall remain in full force and effect until changed or revoked by the undersigned.

This 26th day of May, 2020



Jason C. Disbrow
Senior Resident Superior Court Judge
Judicial District 13B