

STATE OF NORTH CAROLINA  
COUNTY OF BUNCOMBE

IN THE GENERAL COURT OF JUSTICE  
DISTRICT COURT DIVISION  
FILE NO: \_\_\_ CVD \_\_\_

\_\_\_\_\_,  
Plaintiff,

JUDGE: \_\_\_\_\_

vs.

\_\_\_\_\_,  
Defendant.

**CALENDAR CALL  
ATTORNEY AVAILABILITY FORM**

If you will not be appearing at calendar call, this form **MUST BE RECEIVED** by Family Court **no later than 12:00 Noon on the Monday prior** to the scheduled calendar call to the appropriate Family Court Case Coordinator: Anne Elliott for Judge Scott & Judge Dotson-Smith & Cyndi Williams for Judge Dray.

**FAX: (828) 259-3372 or Email to:**  
**Cynthia.W.Williams@nccourts.org** (for Judge Dray)  
**Anne.H.Elliott@nccourts.org** (for Judge Scott & Judge Dotson-Smith)

Case Information: Judge: \_\_\_\_\_ Calendar call date: \_\_\_\_\_

Term beginning: \_\_\_\_\_ **Estimated length  
of hearing/trial** \_\_\_\_\_

Attorney Information: Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Reason for unavailability: \_\_\_\_\_

Opposing Attorney name: \_\_\_\_\_

*Calendar term availability: Mark an **X** when you are **NOT** available during the Court term:*

TRIAL WEEK ONE					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM					
PM					
TRIAL WEEK TWO					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM					
PM					

Attorneys agree on the following days and times (subject to Court approval): \_\_\_\_\_

Date: \_\_\_\_\_ Attorney for: \_\_\_\_\_