SUPERIOR COURT

COUNTY **REQUEST TO CALENDAR** ☐ FILE #: ____ CVS _____ (PLAINTIFF) **Approximate Hearing Time: Day**(s): (_____ VS. Hour(s): (_____) **Minutes:** (______ (DEFENDANT) WEEK YOU ARE REQUESTING: ______(Subject to Available Court Time) TRIALS: JURY NON-JURY COURTROOM:____ MOTIONS: () List each motion below: DO YOU REQUIRE A COURT REPORTER? YES NO HAVE YOU CONFERRED WITH ALL PARTIES INVOLVED? YES NO HAVE ALL PARTIES AGREED TO THE DATE YOU ARE REQUESTING? YES NO **CERTIFICATE OF SERVICE** PRINT OR TYPE YOUR NAME: This is to certify that the undersigned has this date served this pleading upon all other parties to this cause by: STATE BAR NUMBER: depositing a copy enclosed in a post paid, properly addressed wrapper in a post office or official depository under the SIGN YOUR NAME: exclusive care and custody of the United States Postal Service, handing it to the attorney or to the party, YOUR ADDRESS: leaving it at the attorney's office with a partner or employee, sending it to the attorney's office by a confirmed telefacsimile transmittal for receipt by 5:00 P.M. Eastern Time on a regular TELEPHONE NUMBER: business day, as evidenced by a telefacsimile receipt confirmation, having the Sheriff serve the parties. ARE YOU THE: **PLAINTIFF** DATE OF SERVICE: DEFENDANT UNNAMED DEFENDANT

LIST BELOW THE NAMES AND ADDRESSES OF THOSE SERVED		
Name:		Attorney For:
Address:		
Name:		Attorney For:
Address:		