

STATE OF NORTH CAROLINAIn The General Court Of Justice
District Court Division

_____ County

In The Matter Of:**REQUEST AND ORDER FOR
AUTHORIZING TRANSCRIPT OF
CONFIDENTIAL PROCEEDING**

Name	REQUEST AND ORDER FOR AUTHORIZING TRANSCRIPT OF CONFIDENTIAL PROCEEDING
Case File No.	
Date Of Proceeding(s)	
Name Of Judge Presiding At Proceeding(s)	
Courtroom Where Hearing Held	

REQUEST

I, the undersigned, request the Court to provide a duplicate copy of the audio verbatim recording of the confidential proceeding named above which was electronically recorded.

My reason for this request is as follows:

NOTE: Record On Appeal Information

For preparation of a record of a case on appeal, follow the requirements set out in the Rules of Appellate Procedure, promulgated by the Supreme Court of North Carolina. These Rules describe what is required in the preparation of the record on appeal and the transcript format to be followed.

Date Of Request	Name Of Person Making Request (Type Or Print)	Signature Of Person Making Request	Telephone No. Of Person Making Request
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ORDER

It is ordered that the Clerk of Superior Court in the county named above shall duplicate the audio verbatim recording of this matter and provide it to the authorized person named below. No fee shall be charged for any cost of producing the duplicate medium.

The following person is authorized by the Court to listen to and transcribe any duplicate recording mediums produced of the verbatim record of the court hearing in the above-named confidential proceeding:

Name, Address And Telephone No. Of Authorized Person (Type Or Print)

It is further ordered that the authorized person maintain strict confidentiality of the record(s) in accordance with the statutes. This person shall return the duplicate recording mediums of this proceeding to the custody of the Clerk of Superior Court immediately upon the completion of the transcription of this matter. The Clerk, upon receipt of the duplicate of this confidential proceeding, shall erase the duplicate recording mediums.

It is further ordered that the authorized person named above shall forward a copy of the transcript to the following persons/parties:

Date Order Issued	Name Of Presiding Judge (Type or Print)	Signature Of Presiding Judge
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RECEIPT

I have received the duplicate of the recording from the Clerk of Superior Court.

Date Received	Signature Of Authorized Person To Transcribe
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The duplicate of the recording has been returned to the Clerk Of Superior Court by the authorized person.

Date Returned	Signature	<input type="checkbox"/> Deputy CSC	<input type="checkbox"/> Assistant CSC
		<input type="checkbox"/> Clerk Of Superior Court	