_	TATE OF NORTH CAROLINA REIMBURSEMENT OF Judicial Branch Of Government OTHER EXPENSES INCL						JRRI	ED IN '	THE ESS	
Acco 2) Trav other	rard the completed form and ountsPayable@nccourts.org el relating to a Judicial Brar r types of travel. sult the Judicial Branch Trav	I. Ich-spon	sored event sho	ould be submitted on th	is form by its	self and sho	uld not	be comm	inglec	, etc.) to
Supreme Court	Public Defender's (Office	Specialty	Court, Grant, or ce/Commission:		AOC Divisi				
Court of Appeals Superior Court District Court Clerk's Office District Attorney's Office	Special Counsel's (Appellate Defender IDS Other:		Conteren	ce/commission.		ame of Judic applicable:	ial Bra	Inch-spon	sored	event,
Requester Name And Address		Or Add	ress Change	Job Title		C	ounty/D	istrict		
				Requester Email Addres	S					
				Travel For (month and ye	ear)	D	ate Req	uest Prepa	red	
Under penalties of perjury, I accurate statement of the circular	ty of lodging, expenses, and		examined this r that it is just an	reimbursement request d reasonable.	and To	otal Cost		\$		
GSA standard lodging rates complied with the policy crite		Supervi	sor Name		L	ess Advan	се	\$		
Requester Signature		Supervi	sor Signature		R	eimburser	nent	\$		
			RATE INFO	ORMATION						
Consult the Judicial Bra	nch Travel Policy for		Per Diem and	Lodging Rates Effect	ive July 1, 2	2023	In	-State	Out	-of-State
- current approval author	-		Overnight Status (100% of max per diem)					46.50	\$	49.70
- mileage reimbursemen			Partial Travel Day (75% of max per diem)					34.86	\$	37.28
- per diem/subsistence	ates		Custom Amour		eakfast		\$	10.10	\$	10.10
- additional information					inch nner		\$ \$	13.30 23.10	\$ \$	13.30 26.30
	Rates Effective January 1	, 2023							<u> </u>	
Standard Rate Lowest Rate	\$ 0.655/mile \$ 0.40/mile			e rate or allowable Fede sult the Travel Policy for			\$	89.10	\$	105.20
	INITIAL DAY	OF T	RAVEL (reco	ord additional days	on attache	ed pages)				
Trav	el Summary			tation and Misc.	Amoun	t Si	ubsiste	ence	A	mount
Date	In-State Travel		Personal Vehicle M	ileage Reimbursement Rate miles \$ /mile	¢		ght Statu of max p	us er diem	\$	
From		(Other Transportati	on	\$		Travel D max pe		\$	
То		1	Miscellaneous		\$		n Amour e per die	nt em rates	\$	
Purpose Of Trip		1	Miscellaneous		\$	Lodging		te/GSA rate	\$	
TOTAL FOR THE DAY	\$									
	FOR U	SE BY	NCAOC FIS	CAL SERVICES	DIVISION					
BUDGET FUND	ACCOUNT		C	ENTER	AM		Date	e		
	Ground Transp./Mile	eage								
	Lodging/Hotel							rified And		roved
	Meals/Subsistend	ce					For	r Paymer	ıt:	

		DAYS OF TRAVE	. ,			
Date Travel S	Summary	Transportation Personal Vehicle Mileage	and Misc. Reimbursement Rate	Amount	Subsistence	Amount
	In-State Travel Out-of-State Travel	miles	\$ /mile	\$	Overnight Status 100% of max per diem	\$
From		Other Transportation		\$	Partial Travel Day 75% of max per diem	\$
То		Miscellaneous		\$	Custom Amount Use the per diem rates	\$
Purpose Of Trip		Miscellaneous		\$	Lodging	\$
TOTAL FOR THE DAY	\$					
	∣⊅ Summary	Transportation	and Misc	Amount	Subsistence	Amount
Date	In-State Travel	Personal Vehicle Mileage	Reimbursement Rate			Amount
	Out-of-State Travel	miles	\$ /mile	\$	Overnight Status 100% of max per diem	\$
From		Other Transportation		\$	Partial Travel Day 75% of max per diem	\$
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Purpose Of Trip		Miscellaneous		\$	Lodging Exceeds State/GSA rate	\$
TOTAL FOR THE DAY	\$					
	Summary	Transportation	and Misc	Amount	Subsistence	Amount
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То		Miscellaneous		\$	<i>Custom Amount</i> <i>Use the per diem rates</i>	\$
Purpose Of Trip		Miscellaneous		\$	Lodging Exceeds State/GSA rate	\$
TOTAL FOR THE DAY	\$					
Travel S	Summary	Transportation	and Misc.	Amount	Subsistence	Amount
Date	In-State Travel	Personal Vehicle Mileage	Reimbursement Rate		Overnight Status	
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From		Other Transportation		\$	Partial Travel Day 75% of max per diem	\$
То		Miscellaneous		\$	<i>Custom Amount</i> <i>Use the per diem rates</i>	\$
Purpose Of Trip		Miscellaneous		\$	Lodging Exceeds State/GSA rate	\$
TOTAL FOR THE DAY	\$					
	Summary	Transportation	and Misc	Amount	Subsistence	Amount
Date	In-State Travel	Personal Vehicle Mileage	Reimbursement Rate		Overnight Status	Anount
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From		Other Transportation		\$	Partial Travel Day 75% of max per diem	\$
То		Miscellaneous		\$	<i>Custom Amount</i> <i>Use the per diem rates</i>	\$
Purpose Of Trip		Miscellaneous		\$	Lodging Exceeds State/GSA rate	\$
						-
TOTAL FOR THE DAY	\$					

Date In-State Travel Personal Vehice Meanse State	Date From To	In-State Travel	Personal Vehicle Mileage	Reimbursement Rate			Amour
Image: mile	From To		u u u u u u u u u u u u u u u u u u u			Overnight Status	1
To S Codening to the nates of the nate	То			\$ /mile	\$	5	\$
Purpose Of Trip Miscellaneous \$ Control Purpose Lake bar of the rates \$ TOTAL FOR THE DAY \$			Other Transportation		\$		\$
TOTAL FOR THE DAY \$	Purpose Of Trip		Miscellaneous		\$		\$
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