

STATE OF NORTH CAROLINA

Administrative Office of the Courts
Purchasing and Services Division

CHANGE OF LOCATION FOR FIXED ASSETS

I. FAS DISPOSITION

Name		Condition Of Item <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Other	
Room Number	Floor	Remarks <input type="checkbox"/> Transferred <input type="checkbox"/> Replaced <input type="checkbox"/> Other	
Building			
City, State, Zip			

Item(s):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

ITEM NO.	FAS NO.	SERIAL NO.	ASSIGN RCC	
			FROM	TO
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Date Signature Of AOC Representative

II. FAS TRANSFERRED TO

Name		Date Received	
Room Number	Floor	Signature Of Recipient	
Building		Signature Of AOC Representative	
City, State, Zip			

III. FAS REPLACEMENT

Date	Purchase Order Number	Signature Of Authorized Representative
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