



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS


Office of the Director

Judge Marion R. Warren
Director

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November 5, 2015

MEMORANDUM

TO: Judicial Branch of Government
FROM: Marion R. Warren, Director 
SUBJECT: Calendar Year 2017 Holiday Schedule

The 2017 holiday schedule for the Judicial Branch of Government is the same for the Executive Branch, allowing for twelve holidays.

| Holiday | Observance Date | Day of Week |
|------------------------------------|-----------------------------|----------------------------------|
| New Year's Day | January 2, 2017 | Monday |
| Martin Luther King, Jr.'s Birthday | January 16, 2017 | Monday |
| Good Friday | April 14, 2017 | Friday |
| Memorial Day | May 29, 2017 | Monday |
| Independence Day | July 4, 2017 | Tuesday |
| Labor Day | September 4, 2017 | Monday |
| Veteran's Day | November 10, 2017 | Friday |
| Thanksgiving Day | November 23 & 24, 2017 | Thursday & Friday |
| Christmas | December 25, 26, & 27, 2017 | Monday, Tuesday and Wednesday |

Please remember that any variations in this schedule could result in overtime and premium pay costs, for which funds have not been budgeted. For this reason, any adjustment or change in this holiday schedule must be approved in advance by me. After receiving such approval, should court be held on a scheduled holiday requiring some of your employees to work, the employees will be granted an alternate day off, plus holiday premium pay. Please contact the NCAOC Human Resources Division if this occurs to determine who is eligible for holiday premium pay, and the procedures necessary to make appropriate payments.