

\_\_\_\_\_

Dear \_\_\_\_\_,

Enclosed is information regarding the Custody Mediation Program in the Eleventh Judicial District of North Carolina. A party not living in the State of North Carolina can be exempted from mediation. However, you are able to participate in this process if you elect to do so.

If you wish to participate, please notify the mediation office no later than \_\_\_\_\_.

If you do not wish to participate in the program, you may ask your attorney to have your case exempted from Mediation.

If the Mediation Office does not hear from you within these two (2) weeks, we will close this matter in the Mediation Office. We will notify the attorney(s) of record, and the court of the mediation status.

Sincerely,

Michele C. Phelps  
Custody Mediation

Copy to: