

STATE OF NORTH CAROLINA

File No.

COUNTY OF _____

IN THE GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION

Attorney

State Bar No.

Address

Telephone No.

SECURE LEAVE FORM

Rule 26; Rule 33A Rules of Appellate Procedure

Notice: Secure Leave shall consist of one or more calendared weeks, but in any event shall not consist of more than three (3) calendared weeks during any calendar year.

STATEMENT OF ATTORNEY

I hereby certify that the secure leave period designated below is not being designated for the purpose of delaying, hindering or interfering with the timely disposition of any matter in any pending action or proceeding.

I further certify that no action or proceeding in which I have entered an appearance has been scheduled, peremptorily set or noticed for trial, hearing, deposition or other proceeding during the designated leave period.

DESIGNATED SECURE LEAVE DATES

Beginning of Secured Leave (date)

Ending of Secure Leave (date)

Indicate any previously designated Secure Leave periods during the current calendar year that have previously been designated pursuant to Rule 26 and Rule 33A of the Rules of Appellate Procedure:

Beginning of Secured Leave (date)

Ending of Secure Leave (date)

This Secured Leave notification **must be filed not later than ninety (90) days before the beginning of the secured leave period** and before any trial, hearing, deposition or other regularly scheduled matter, peremptorily set or noticed for a time during the designated secured leave period.

Date

Attorney

This form is **required** to be filed in each of the following offices if the attorney has entered an appearance of record:

District Attorney

Chief District Court Judge

Clerk of Superior Court

NOTICE TO ATTORNEY: Should any matter be set during your Secured Leave Period, you are required to serve notice on the official calendaring the matter and the parties of record to the matter. This notice shall contain the following: (1) a copy of this form, (2) the case name and number, and (3) a certificate of service.