

STATE OF NORTH CAROLINA
GUILFORD COUNTY

IN THE GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION
FILE NO.

_____,)
_____,)
 Plaintiff(s))
))
 Versus))
))
_____,)
_____,)
 Defendant(s))

PRE-ARBITRATION SUBMISSION

Rule 3(b) of the Arbitration Rules provide: **AT LEAST** 10 days before the date set for the hearing, the parties shall exchange: (1) lists of witnesses they expect to testify: (2) copies of documents or exhibits they expect to offer into evidence: and (3) a brief statement of the issues and their contentions. Parties may agree in writing to rely on stipulations and/or statements, sworn or unsworn, rather than a formal presentation of witnesses and documents, for all or part of the hearing.

Pursuant to Arbitration Rule 3(b), Plaintiff/Defendant hereby states:

I expect to call as witnesses to testify in the arbitration hearing:

- 1.
- 2.
- 3.

(I have listed all that I may call. I understand that I am not required to call the witnesses that I have listed.)

I expect to offer as documents or exhibits into evidence:

(I have attached copies of all the above listed documents to this Pre-Arbitration Submission. I understand that failure to provide all parties with any documents 10 days prior to hearing, may be grounds for its exclusion at the hearing.)

It is my contention that the issues involved in this matter are briefly stated as follows:

This submission will be served by United States Mail or in person, upon all other parties in this action. **(Bring a copy to the hearing for the Arbitrator. DO NOT SEND TO ARBITRATION COORDINATOR OR CLERK’S OFFICE.)**

This the _____ day of _____, _____.

PLAINTIFF/DEFENDANT
Attorney for PLAINTIFF/DEFENDANT