
Plaintiff

DISTRICT COURT

VS.

CALENDAR REQUEST
AND SCHEDULING NOTICE

Defendant

Comes now the [] Plaintiff [] Defendant and requests that the District Court Trial Court Coordinator/Family Court Case Manager set this matter upon a calendar as follows:

[] For the setting of the following matter on a **Motion Calendar**

- [] Motion to Dismiss
- [] Motion for Summary Judgment
- [] Motion for Default Judgment
- [] Motion to Compel or Limit Discovery
- [] Injunctive Relief
- [] Emergency Custody Return Hearing
- [] Other _____

I request that this matter be **set on a Trial Calendar** as follows:

- [] CIVIL NON-JURY calendar
- [] CIVIL JURY calendar
- [] FAMILY COURT: issue(s) to be tried: _____

- [] DIVORCE CALENDAR
- [] SMALL CLAIMS APPEAL [] ARBITRATION APPEAL
- [] OTHER: _____

I request that the matter be set on the following date. I know of no conflicts for either party which would prevent the trial of the matter on this date.

Date requested:	Time required for hearing:
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[] The following special circumstances should be considered in setting the matter:

- [] This matter must be heard by Judge _____ because:
- [] This matter should be given preemptory setting because:
- [] Other:
- [] **Certification re: Custody:** Custody Mediation has [] has not [] been completed.

Names and address of parties upon whom copies of this notice has been served:

This ____ day of _____, _____
Name and address of requesting party:

Telephone: _____

New Hanover County Family Court Case Managers Suann Bechtel/Pat Laney/Katrina Francisco – Ste. 419/PHONE: (910) 772-6612 or FAX: (910) 772-6633
New Hanover County Civil and Pender County Civil/Family Court Case Manager Lee Alexander, Ste. 328, /PHONE: (910) 772-6612 or FAX: (910) 772-6613