

**CALENDAR REQUEST FOR WAKE COUNTY SUPERIOR & DISTRICT COURT**

\_\_\_\_\_ FILE NO. \_\_\_\_\_  
 VS. JURY \_\_\_\_\_ NON-JURY \_\_\_\_\_  
 \_\_\_\_\_ SESSION BEGINNING: \_\_\_\_\_

TRIAL	PRE-TRIAL	DEFAULT	DIVORCE	SMALL CLAIM APPEAL	MOTION

If Motion(s), specify type: \_\_\_\_\_

NATURE OF CASE						
CONTRACT	NEGLIGENCE	LAND	WILL	DOMESTIC	APPEAL	OTHER

- Approximate hearing time: \_\_\_\_\_ day(s), \_\_\_\_\_ hour(s), \_\_\_\_\_ minutes.
- Have you conferred with all parties involved? \_\_\_\_\_ YES \_\_\_\_\_ NO
- Have all parties agreed to the requested date? \_\_\_\_\_ YES \_\_\_\_\_ NO
- If opposing counsel cannot be ready during the term specified, notice must be given to the undersigned and to the Trial Court Administrator's 24 hours prior to date for setting the calendar, to-wit: \_\_\_\_\_.
- Special request: \_\_\_\_\_.

This the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
 Attorney for \_\_\_Plaintiff \_\_\_ Defendant

Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Telephone number: \_\_\_\_\_

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**SUBMIT REQUESTS TO: Trial Court Administrator's Office**  
**Post Office Box 1916, Raleigh, NC 27602 or FAX (919) 792-4951**

**List the names and addresses of those served:**

\_\_\_\_\_ ATTORNEY FOR \_\_\_\_\_

\_\_\_\_\_ ATTORNEY FOR \_\_\_\_\_

**NOTE: SUPERIOR COURT:** SEE SESSIONS SCHEDULE FOR THE DATE REQUESTS ARE DUE  
**DISTRICT COURT:** REQUESTS ARE DUE FIVE WEEKS IN ADVANCE OF TRIAL/MOTION DATE