

STATE OF NORTH CAROLINA
COUNTY OF _____

IN THE GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION

CASE NUMBER _____

PLAINTIFF

VS.

DEFENDANT

**NOTICE OF DEADLINE FOR
COMPLETION OF ALTERNATIVE
DISPUTE RESOLUTION IN
FAMILY FINANCIAL CASES**

THE FILING PARTY in this case shall:

1. Serve a copy of this notice on the **OPPOSING PARTY** at the time of service of the complaint.
2. File a Designation of Mediator or District Court Judge (Form AOC-CV825 OR CV826) within 60 days, if the parties agree on this selection.

BOTH PARTIES in this case shall:

1. Participate in a Mediated Settlement Conference or Judicial Settlement Conference.
2. Select a mediator to conduct and hold the Mediated Settlement Conference or select a Family Court Judge to conduct and hold the Judicial Settlement Conference.
3. Complete the Mediated Settlement Conference or Judicial Settlement Conference **NO LESS THAN 120 DAYS OR NO MORE THAN 180 DAYS FROM THE ISSUANCE OF COURT ORDER.**
4. If a mediator is used, pay the mediator's fee at the conclusion of the conference, unless otherwise ordered by the court.

ATTENTION In the event that you choose to participate in a Judicial Settlement Conference and do not select a Family Court Judge to conduct it, a judge will be appointed for you by the Family Court Administrator.

Notice issued this _____ day of _____, 20____ by _____
District Court Administrator's Office

Copy to: _____
Plaintiff/ Attorney for Plaintiff

Date

Defendant/Attorney for Defendant

Date

Certificate of Service

I certify that I served the above Notice by:

_____ delivering a copy personally to:

Name and Address	Name and Address
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_____ depositing a copy in the United States mail in an envelope bearing proper postage and addressed as follows:

Name and Address	Name and Address
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_____ leaving a copy at the office of the attorney named below, with a partner or employee:

Name of Attorney	Name of Attorney
Party Represented	Party Represented
Person With Whom Copies Left	Person With Whom Copies Left

Name Address and Phone Number of Person Serving Notice	Signature of Person Serving Notice
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