

**REVISIONS**  
**DISTRICT COURT GENERAL CIVIL RULES**

Current rule is in standard format. Proposed rule is in italics and bold.

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**Rule 1: General Rules**

1.2 These rules supersede all previous calendar rules of the District Court (General Civil) on their effective date of August 1, 2000, and thereafter.

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**Rule 10: Calendar Call and Pretrial Memoranda**

10.2 Counsel or unrepresented party(ies) in a case appearing on a trial calendar shall file a pretrial memorandum no later than the call of the trial calendar. The pretrial memorandum should contain the following information:

- (a) A list of witnesses who may be called at the trial. If a witness will be offered as an expert, the witness' specific area of expertise should be stated along with a brief statement of the witness' qualifications.
- (b) A list identifying all exhibits which the party may offer at trial. All exhibits which can be practicably numbered in accordance with the exhibit list. Copies of all exhibits which can practicably be photocopied shall be attached to the memorandum. All other exhibits shall be made available for inspection by the opposing party by the deadline for filing the memorandum.
- (c) A list of what the party contends are the issues to be submitted to the jury accompanied by the appropriate citations to the pattern jury instructions. If no pattern instruction exists in a particular area, a suggested instruction should be submitted.

*10.2 Counsel or unrepresented party(ies) in a case appearing on a trial calendar shall file a pretrial memorandum no later than the Friday before the session begins. The pretrial memorandum should contain the following information:*

- (a) A list of witnesses who may be called at the trial. If a witness will be offered as an expert, the witness' specific area of expertise should be stated along with a brief statement of the witness' qualifications.*
- (b) A list identifying all exhibits which the party may offer at trial. All exhibits which can be practicably numbered in accordance with the exhibit list.*

*Copies of all exhibits which can practicably be photocopied shall be attached to the memorandum. All other exhibits shall be made available for inspection by the opposing party by the deadline for filing the memorandum.*

- (c) *A list of what the party contends are the issues to be submitted to the jury accompanied by the appropriate citations to the pattern jury instructions. If no pattern instruction exists in a particular area, a suggested instruction should be submitted.*

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**The following is a new rule. The previous Rule 13 is now Rule 14. All rules thereafter have been renumbered accordingly.**

***Rule 13: Emergency Matters***

*13.1 An application for a temporary restraining order or preliminary injunction shall be made in a written, verified pleading which sets forth the facts giving rise to the need for emergency relief. The verified pleading may be accompanied by affidavits of third parties.*

*13.2 A party making an application for emergency relief shall deliver the pleading to a judge assigned to preside over a current civil session. If the judge grants ex parte relief s/he shall schedule the hearing within ten (10) days through the Trial Court Administrator's Office. The moving party shall serve notice of the hearing on the opposing party.*

*If the presiding judge is unavailable, application shall be made to the judge assigned to Courtroom 203 and thereafter the Chief District Court Judge. If the judge grants ex parte relief, s/he shall schedule the hearing within ten (10) days through the Trial Court Administrator's Office. The moving party shall serve notice of the hearing on the opposing party.*